

## Radnor Educational Foundation

### Letter of Intent - 2016-2017 Grant Year

Persons wishing to apply for a grant from the Radnor Educational Foundation are asked to submit a Letter of Intent to REF by the following dates:

2016-2017 Grant Cycle	Letter of Intent Due Date	Grant Meeting Date
Fall 2016	October 3, 2016	November 7, 2016
Winter 2016-2017	January 9, 2017	February 6, 2017
Spring 2017	April 7, 2017	May 8, 2017

Your timely submission of the Letter of Intent will allow us to determine if your proposal meets with the mission and intent of the Radnor Educational Foundation. We will respond promptly to let you know whether or not to submit a full application for funding. If you are invited to submit a full proposal, you will be assigned a Facilitator from the Grants Committee to assist you throughout the grant application and review process.

Grant Title					
Grant Request	\$ _____				
Grant Applicant Name(s)					
Primary Contact (if several applicants)					
Telephone					
e-mail address					
Relation to RTSD (parent / teacher / administrator / student)					
Radnor School(s) to be involved in the project (circle all that apply)	RHS	RMS	IES	RES	WES

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Brief summary of project:

**RTSD Building Principal and / or Administrator(s) approving this request:**

<b>Building Principal Signature:</b> Name: _____	_____
<b>RTSD Administrator Signature (if applicable):</b> Name: _____	_____
<b>RTSD Administrator Signature (if applicable):</b> Name: _____	_____

(Please list the RTSD representatives who have approved this project. **REF cannot accept an application unless the appropriate Building Principal and RTSD Administrator approvals have been received.** RTSD administrators must approve projects impacting operational or administrative areas (e.g., all projects involving curriculum must be approved by Dr. Maureen McQuiggan, all projects impacting district facilities must be approved by facilities director, etc.)

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REF Criteria Met by this project: (check all that apply)

- Innovation in curriculum
- Pilot Project, Replicable
- Meets unmet educational need
- Significant number of students affected
- Potential for significant impact on students who participate
- Other:

Project Status (circle one)	New Renewal Resubmission
Do you have prior grant writing experience?	
If not, would you like assistance?	
Have you received one or more grants from REF in the past?	
If Yes, please provide information on any prior grants	Date Amount Purpose  Date Amount Purpose

Applicant Signature: \_\_\_\_\_

Date \_\_\_\_\_

***Please email this form to:*** Theji Brennan at  
[info@radnoreducationalfoundation.org](mailto:info@radnoreducationalfoundation.org)

Or

[thejibrennan@radnoreducationalfoundation.org](mailto:thejibrennan@radnoreducationalfoundation.org)

or fax (email is preferred) : REF Fax #: (610) 971-0742