



Radnor Township School District

135 South Wayne Avenue
Wayne, PA 19087
610-688-8100
www.rtsd.org

Invest in Excellence

RTSD Guidelines for REF Grant Submissions

The district is very appreciative of the REF support and the passion teachers in the grant program bring to the exciting projects funded through REF. As a public school district, Radnor is also accountable to state and federal authorities and regulations, as well as its annual district goals and comprehensive plan. For this reason, it is important that REF funded programs that impact instruction and fiscal planning are thoughtfully aligned to the district's mission and that they carefully consider the impact they may have on other district resources and programs.

Before submitting an LOI to REF, grant applicants should carefully consider the impact their grant may have on these variables and include the necessary stakeholders in the planning process.

In order to expedite the formal approval, the Office of Teaching and Learning will facilitate the approval process by reviewing all grants prior to them being presented to the REF Grants Committee.

Consideration of the Following Grant: _____

The following departments are aware of this REF proposal, have considered the instructional and fiscal implications and recommend the project move forward to the grants committee:

Department of Elementary /Secondary T&L Date: _____

Signature: _____ Approved Not Approved

Comments: _____

Office of Student Services Date: _____

Signature: _____ Approved Not Approved

Comments: _____

Office of Technology Date: _____

Signature: _____ Approved Not Approved

Comments: _____

Business Office Date: _____

Signature: _____ Approved Not Approved

Comments: _____

Grant applicants should refrain from making commitments to students, teachers, vendors or other potentially involved parties until the grant approval process is complete.

The mission of the Radnor Township School District is to inspire in all students the love of learning and creating, and to empower them to discover and pursue their individual passions with knowledge, confidence, and caring to shape the future.

Revised 8/30/17